

## FACT SHEET

Name	CY TECH (Cergy Paris Université)
Address	Site du Parc Avenue du Parc 95011 Cergy-Pontoise Cedex
Website	<a href="https://cytech.cyu.fr/">https://cytech.cyu.fr/</a>
Social networks	<a href="#">Facebook International Office CY TECH</a> <a href="https://www.youtube.com/user/eistiTV">https://www.youtube.com/user/eistiTV</a>

## CONTACT PERSONS

Director of International Office	Michel GUILMAULT (M.) <a href="mailto:michel.guilmault@cyu.fr">michel.guilmault@cyu.fr</a> +33 1 34 25 10 03
Non European Students Coordinator	Vanessa MEGUELLATI (Mrs) <a href="mailto:vanessa.meguellati@cyu.fr">vanessa.meguellati@cyu.fr</a> +33 1 34 25 10 03

## DEADLINES

Nomination deadline	Application deadline
Fall Semester: <b>May 1st</b>	Fall Semester: <b>May 31st</b>
Spring Semester: <b>October 31<sup>st</sup></b>	Spring Semester: <b>November 15th</b>

## PROCEDURE AND REQUIRED DOCUMENTS

The partner has to nominate the students by e-mail to Vanessa.

She will then contact the student and ask him/her to send the following documents:

- Application form
- Resume in English;
- Cover letter in English;
- Transcripts in English;
- Proof of English proficiency (TOEIC, IELTS or an attestation issued by the partner)

## ACADEMIC CALENDAR

Academic Calendar	Fall semester: 04 <sup>th</sup> September – 20 <sup>th</sup> December Spring semester : Beginning of January – end of May
Exam Period	Fall semester: January Spring semester : June
Orientation	Mandatory period First week of September
Recommended arrival dates	2 days before course starts

## ACCOMMODATION

CY TECH does not have its own student residence but works with the CROUS, which is a public organisation with many student residences close to CY TECH. The international office can book an accommodation for the students depending on their criteria and their budget. The monthly rent is between 200€ and 400€.

Feel free to contact Vanessa at [vanessa.meguelliati@cyu.fr](mailto:vanessa.meguelliati@cyu.fr) to have more information.

Application deadlines for Fall Semester: June 04<sup>th</sup>

Application deadlines for spring semester: November 20<sup>th</sup>

## PRACTICAL INFORMATION

### **Buddy programme**

Buddies are volunteers students whose role is to help international students before their arrival and at their arrival. They already study at CY TECH for at least one or several years and know everything about life at CY TECH and in Cergy. They offer firsthand advices to new incoming students.

### **Special needs**

Students with disabilities should be mentioned as soon as possible in order CY TECH organises everything before his/her arrival and provide necessary information.

### **Arrival**

International students usually arrive at Roissy Charles de Gaulle Airport. From the Airport students should take the bus 9518 and stop at Cergy Prefecture, the trip takes about 1 hour. Travel arrangements are student's responsibility.

### INTERNATIONAL OFFICE CONTACTS

Director	Michel GUILMAULT (Mr) <a href="mailto:michel.guilmault@cyu.fr">michel.guilmault@cyu.fr</a> +33 1 34 25 10 03
Recruitment of master students	Imane ADOUAY (Mrs) <a href="mailto:imane.adouay@cyu.fr">imane.adouay@cyu.fr</a> +33 1 34 25 10 03
European Incoming and outgoing mobility adviser / Erasmus+ coordinator	Audrey JAMA (Mrs) <a href="mailto:audrey.jama@cyu.fr">audrey.jama@cyu.fr</a> +33 1 34 25 10 03
Non European incoming and outgoing mobility adviser / accommodation adviser	Vanessa MEGUELLATI (Mrs) <a href="mailto:vanessa.meguellati@cyu.fr">vanessa.meguellati@cyu.fr</a> +33 1 34 25 10 03