



National Taiwan University of Science and Technology

2016 Summer Program

ENG 102 Public Speaking

Course Outline

Course Code: ENG 102

Instructor: E. Kamlet

Home Institution: Binghamton University, State University of New York

Office Hours: 1:15-2:15 MWF and by appointment

Email: ekamlet@binghamton.edu

Class Hours: According to the regulations of Minister of Education, R.O.C, 18 class hours could be counted as 1 academic credit in all universities in Taiwan. This course will have 72 class hours, including 40 lecture hours, professor 10 office hours, 10-hour TA discussion sessions, 2-hour review sessions, 10-hour extra classes.

Course Description:

There is no assigned text. Reading material will be distributed as required

Each week we will view a video aimed at provoking critical thinking on your part. After class discussion in which everyone will be required to participate, each team will be required to present to the rest of the class their analysis and convince the class that their analysis is correct. Our focus is on persuasiveness. Part of persuasiveness is appearance so on presentation day you are expected to appear presentable. No hats. No torn clothing. Since it is so hot, nice shorts are acceptable.

Attendance is mandatory. Each absence after your first will result in a reduction in your grade.

Each week each class member will be required to present at least once.



Students are expected to spend a substantial amount of time outside of class to prepare for team presentations. Failure to properly prepare will result in a grade reduction.

As you see, class presentations are required. In teams, you will explore topics presented in the previously viewed video and debate the various points of view. You are expected to explore all points of view and debate the merits of these perspectives with the intent of convincing others that your perspective is the correct one. You will be graded on the quality and thoroughness of your arguments as well as the quality and breadth of ideas. Critical thinking must be applied to each assignment. If you have no experience, I will teach you. Constant improvement in your presentation skills is expected.

Each time you present, the instructor and the class will critique your presentation skills. Through it all, I endeavor to create a nurturing environment (we are all in it together).

Quality of content includes organization of thoughts, word usage and variety, formulating appropriate arguments, analysis of and evaluating evidence, and synthesizing information. The skills you will develop include:

- Critical thinking
- Understanding the position of others
- Determining flaws in arguments and presentations
- Techniques to mask unease
- Presenting convincing solutions to problems
- Persuasiveness

Additionally, contemporary articles and current events impacting on practical, business decisions will be discussed in class. Finally, the actions of various corporations to encourage appropriate behavior by employees will be explored. The goal is to prepare you for a future in the business, scientific, and educational fields. In short, turn you into a **professional**.

There will be an ethics component to this course. Ethics in the workplace becomes exponentially more important as the ability to act unethically grows. We will discuss sample ethical-unethical behavior and analyze it for its desirability. All of our analyses will be from a very practical perspective.

We will also focus on team building and team activity. Currently, team activity is required in **all areas of business, science and entering education**. There are, of course, benefits for working in teams, as well as some potential pitfalls. We will address those too. I will create the teams. Team presentation skills will be severely critiqued by me but it is improvement that will be part of your grade. Presentation skills are a major focus of this course.



Finally, all employers want their employees to be able to communicate, both in writing and orally. This course will build your skills in these areas. Participation in class discussion is required of everyone. Papers will be regularly assigned.

UNDER NO CIRCUMSTANCES MAY YOU DISPLAY A COMPUTER, CELL PHONE OR TEXT DEVICE DURING CLASS TIME WITHOUT MY SPECIFIC PERMISSION.

Grades will be determined on a curve for the course with the following weights:

Assigned papers	20
5 Presentations	60
Class discussions, attendance, preparation, effort	<u>20</u>
Total Available	100

